

ROUTING AND TRANSMITTAL SLIP**Date**

11 June 82

TO: (Name, office symbol, room number,
building, Agency/Post)**Initials****Date****1.** DDA**2.****3.****4.****5.**

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

[redacted] asked that I provide a list of the names of Office of Personnel individuals who assisted in preparation for the Vice President's visit. In addition, I included the usherettes who helped us. Although the Office of Logistics will probably include officers from P&PD, I wish to underline their support in preparation of our tickets and program--I therefore included their names on my list. There may be others in P&PD who helped, but it was [redacted] and [redacted] who helped over the weekend on the tickets.

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DO NOT use this form as a **RECORD** of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)**Room No.—Bldg.**

C/PB

Phone No.

5041-102

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